

Attendees: Crystal Klingele, Cyrus Yocum, Dante Razzini, David Bevin, Heather McAvoy, Joanne Lehner and Patricia O'Neal

- 1) December quarterly minutes:
  - Joanne Lehner moved to approve the minutes, seconded by Heather McAvoy and unanimously approved.
- 2) November/December/January budgets, 2nd quarter capital improvement expense report:
  - No comments/questions
- 3) Capital Improvements, compliance (including CIP revised prioritization preliminary timeline):
  - Capital expenditures and reserves were reviewed. Regulatory and improved reliable repairs cannot take place until spring/summer 2017.
  - Continue conserving water while creek is turbulent during winter storms.
  - Follow up email to discuss CIP/Project Prioritization report. Please direct all questions to Patricia O'Neal for response from Public Works.

Break 12:15-12:20

- 4) Annual Meeting (by-laws, 2016 Review, 2017 Vision):
  - Cyrus Yocum moved to approve the By-Laws, seconded by Heather McAvoy and unanimously approved.
  - 2016 Review; Income survey completed, contact list completed, county meter replacement program completed, TTHM running total is in compliance and \$3M approved by Board of Supervisors toward water system capital improvements.
  - 2017 Vision; Balanced budget, start construction on new improvements, grant funding, update database per neighborhoods, continue pressure reading program, continue flushing system, quarterly water audits, active/ current website and healthy watershed.
- 5) Website:
  - No update
- 6) No public comment

The meeting was adjourned at 12:58 PM

Respectfully submitted  
Crystal Klingele, secretary